

## REGISTRATION POLICY | PARTNERS IN EDUCATION

Before you register for the 2024 Count National Conference, please familiarise yourself with the registration policy. This policy covers registration fees, cancellations, and the code of conduct.

### PARTNER IN EDUCATION

A Partner in Education is identified as a corporate partner who has signed up to the Count Partner in Education program for the FY24 year.

### PRICING | REGISTRATION FEES

Registrations close 1 December 2023.

Registration Type	Inclusions	Standard Fee To 1 December 2023
Partner in Education   Platinum	<ul style="list-style-type: none"> <li>Entry to all plenary, keynote, and business sessions</li> <li>Morning tea, lunch, and afternoon tea throughout</li> <li>Registration Drinks</li> <li>Welcome Evening</li> <li>Gala Dinner</li> </ul>	No charge
Partner in Education   Gold	<ul style="list-style-type: none"> <li>Entry to all plenary, keynote, and business sessions</li> <li>Morning tea, lunch, and afternoon tea throughout</li> <li>Registration Drinks</li> <li>Welcome Evening</li> <li>Gala Dinner</li> </ul>	\$2,250

\* Excluding flights and airport transfers.

All fees are in Australian Dollars and include GST.

An administration fee of \$250 will be added to the standard fee if registering post 1 December 2023.

### PRICING | SOCIAL EVENTS

Registration Type	Count Charitable Foundation Golf Day	Registration Drinks	Welcome Evening	Women In Finance Breakfast	Equity Partner Evening	Emerging Advisers Breakfast	Gala Dinner
Partner in Education	\$180 <sup>^</sup>	Included	Included	By invite only as this is a sponsored event. (A fee of \$50 will apply if attending)	By invite only as this is a sponsored event. (A fee of \$150 will apply if attending)	By invite only as this is a sponsored event. (A fee of \$50 will apply if attending)	Included

<sup>^</sup> Includes 18 Holes Golf (Ambrose event), cart, lunch, presentation and drinks post round. Transfers included from Sebel Canberra Civic, QT Canberra, Crown Plaza Canberra, Midnight Hotel Canberra, Hyatt Hotel Canberra to and from Gold Creek Golf Club Canberra or to the National Convention Centre Canberra from Gold Creek Golf Club Canberra in time for Registration Drinks. Golf equipment not included.

All fees are in Australian Dollars and include GST.

## PRICING | ACCOMMODATION RATES

Accommodation	Room Configuration	Individual Room	Twin Share Room (Two paying individuals sharing one room)
Sebel Canberra Civic	1 queen bed or 1 king bed	\$199 per night (No breakfast available, room only rate, breakfast is at your own arrangement and cost)	No twin share available.
QT Canberra	1 king bed or twin king single beds	\$311 per night (including breakfast for one person)	\$343 per night (including breakfast for two people)
Crowne Plaza Canberra	1 king bed or twin double beds	\$320 per night (including breakfast for one person)	\$348 per night (including breakfast for two people)
Midnight Hotel Canberra	1 king bed or twin king single beds	\$353 per night (including breakfast for one person)	\$388 per night (including breakfast for two people)
Hyatt Hotel Canberra	1 king bed or twin single beds	\$375 per night (including breakfast for one person)	\$400 per night (including breakfast for two people)

Transfers to and from the National Convention Centre are included when staying at a hotel listed above with the exclusion of Crowne Plaza Canberra and Sebel Canberra Civic given their proximity.

Transfers to and from Gold Creek Golf Club Canberra, the Arboretum and the Marion are included for all hotels listed. Transfers to the Hyatt Hotel Canberra for the Women in Finance Breakfast then to the National Convention Centre are also included for all hotels listed.

No transfers are provided to those who are not accommodated at one of the five conference hotels.

All fees are in Australian Dollars and include GST.

## ADDITIONAL ACCOMMODATION

If you would like to book additional nights at the Sebel Canberra Civic, QT Canberra, Crown Plaza Canberra, Midnight Hotel Canberra or Hyatt Hotel Canberra before or after the conference, please advise of your preference when you register or e-mail [countconference@eventscape.com.au](mailto:countconference@eventscape.com.au).

**Please note:** Additional nights are subject to availability at the time of request and are to be paid direct to the hotel upon checkout.

## PERSONAL EXPENSES

Laundry, mini bar, telephone calls, personal beverages, and meals outside of the 2024 Count National Conference program (including room service) are at your own expense.

## PAYMENT OPTIONS

The following payment options are available:

### Invoice

An invoice will be issued by Eventscape and will be payable by the due date

### Credit card

AMEX, Visa & MasterCard 2.5%

## FLIGHTS & AIRPORT TRANSFERS

You are responsible for booking your own flights and airport transfers.

## CANCELLATION FEES – REGISTRATIONS, SOCIAL EVENTS & ACCOMMODATION

The following cancellation fees apply to all registration types:

Cancellation Date	By 1 December 2023	From 2 December 2023	From 13 December 2023	From 1 January 2024	Non-Attendance
	Full refund	25% penalty of total amount applies	50% penalty of total amount applies	No refund, full charges apply	No refund, full charges apply

## TRANSFER OF PARTNER IN EDUCATION REGISTRATION

If you cannot attend the 2024 Count National Conference and wish to transfer your registration, you may submit a request in writing to [countconference@eventscape.com.au](mailto:countconference@eventscape.com.au) a minimum four (4) weeks before the conference without penalty. Otherwise, an administration fee of \$250 will apply.

If you cannot attend a social event and wish to transfer your registration, you may submit a request in writing to [countconference@eventscape.com.au](mailto:countconference@eventscape.com.au) a minimum four (4) weeks before the conference without penalty. Otherwise, an administration fee of \$25 will apply.

## NAME BADGE

Your name badge must be worn at all times and will allow entry to all sessions and registered social events. For your own security and for the security of the group you will not be permitted entry into any organised program activities without your name badge. Your name badge will allow security personnel to identify you and we ask for your cooperation with this matter.

If you lose or misplace your name badge, please visit the Registration Desk immediately to organise a replacement.

## TRAVEL INSURANCE

We recommend obtaining travel insurance before attending the 2024 Count National Conference. Travel insurance can cover the policyholder for insurable events that may occur before or during travel, such as trip cancellation/interruption, medical expenses for injury or illness, theft of valuables, baggage delay or damage and more.

## HEALTH & SAFETY

Please follow the health advice when travelling to the Australian Capital Territory and whilst in the Australian Capital Territory, through this [link](#).

## SOCIAL MEDIA

We support the sharing of content from the event, however, please be mindful that inappropriate messaging and/or comments of a disparaging or defamatory nature will not be tolerated.

## CODE OF CONDUCT

We invite you to attend the National Conference with a passion to learn and grow in a friendly and respectful manner.

The following behaviours will not be tolerated:

- Ignoring health or safety guidelines that place yourself or others at risk.
- Being disruptive, drinking excessively, stalking, following, or threatening anyone.
- Any form of violence; physical, verbal, threats, intimidation and harassment.
- Sexual harassment of any kind, including unwelcome sexual attention and inappropriate physical contact.
- Homophobia, racism, or behaviour that discriminates against a group or class of people.
- Invasion of privacy, including taking photos without permission

If you have been involved or have witnessed an incident that violates our Code of Conduct, please report the behaviour or incident to the Group Head of People & Culture at Count. We will investigate all incidents reported with discretion and confidentiality.

We reserve the right to refuse entry to any person who violates our Code of Conduct from attending the 2024 Count National Conference in its entirety or in part and/or ask them to leave a session and/or event immediately. No refunds will be issued in these circumstances.

## FORCE MAJEURE

In the event of either cancellation or relocation or rescheduling the conference due to a Force Majeure event which is beyond the reasonable control of Count, Count shall not be liable for any failure to perform its obligations to any registrant or any other party for any loss, damage, claim, or liability suffered or allegedly suffered by any registrant or any other party. Force Majeure event includes any acts of nature, fire, flood, earthquake, storm, hurricane or other natural disaster, war, invasion, act of foreign enemies, hostilities whether war is declared or not, civil war, rebellion, revolution, military or usurped power or confiscation, terrorist activities, blockage, embargo, labour dispute, strike, lockout or interruption or failure of electricity or telephone service.